



**Norwood School
Parent Council
2024-2025**

Vision

Norwood school is a thriving community where empowered students reach their full potential, becoming confident learners and compassionate citizens who impact the world.

Mission

Empowering students to thrive in a culture of innovation, collaboration, and continuous improvement.

Motto

Reach Your Potential, Change the World: Start your journey here.

Norwood Parent Advisory Committee September 24, 2024
Annual General Meeting [Minutes](#)

1. **Call to Order** - *Meeting called to order at 6:07pm by C. Saunders.*
2. **Land Acknowledgement**

We acknowledge that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene, Nakota Sioux and Anishinabe. We acknowledge all the many Indigenous Nations, Métis, and Inuit whose footsteps have marked these lands for time immemorial. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.
3. **Welcome and Introductions:**
4. **Consideration of Agenda/ Additions to the Agenda** (add to item 14)
Items added below
5. **Role of the Parent Council** - [School Council Resource Guide](#)
Pages 3 & 4 of the School Resource Guide were reviewed: school council functions and What School Councils are not.
6. **Reports**
 - Laura White - Board Update
Trustee White provided a report which included the Board Meeting Highlights from September: [September 4, 2024 Highlights](#) [September 18, 2024 Highlights](#).

Trustee White also provided an update on our new build. We are waiting on Alberta Infrastructure to approve a site between Home Hardware and the Mission Church.

Renewal Meeting

- *Refer to the School Council Resource Guide*

7. Membership Roles/Elections

The following members put their names forward to serve as the executive board. All positions were elected by acclamation.

Parent Council Executive:

Jill Schatschneider: Chair

Cheryl Jacobsen: Vice-Chair

Jenn LaValley: Treasurer

Katrina Wold: Administrative Support

It was noted that the chair and principal will coordinate to establish meeting agendas. At the request of the chair the principal will present the agenda at the meetings.

School Council Chair:

The chair plans meetings and prepares agendas, facilitates school council meetings, acts as spokesperson for the school council (unless otherwise delegated) and supports the school council. The chair serves as the Board of Trustees' Council of School Councils representative. The chair ensures the school board receives an annual report from the school council. Jill

School Council Vice-Chair:

The vice-chair assists the chair with duties, as assigned, and in the absence of the chair, assumes the duties of the chair.

Secretary:

The secretary keeps accurate minutes and records of school council meetings, documents and files all correspondence and communications.

Treasurer:

The treasurer keeps financial transactions of the school council, reports to the school council and complies with the school council and the WRPS Education policies.

8. School Council Chair/COSC Representative for 2024-2025

- COSC Meetings fall on the last Wednesday evening of October, January, March, and May.

Information on the first COSC meeting (location, time) will be available soon.

9. Operating Procedures (page 9)

- Operational Style/Decision Making Model - Do we wish to continue the Town Hall Model?

In a town hall model, decisions are made at regular, open meetings of the entire school community and the executive members of the school council act only to carry out the wishes of the assembly. All parents that attend meetings are welcome to participate and vote. Individuals are elected or appointed (executive and others) to manage meetings and coordinate school council business. (School Council Resource Guide page 9)

DECISION MAKING Decisions at school council meetings will be made by consensus as much as possible. The decision made by consensus must be stated clearly and recorded as such in the minutes of the meeting. b. If a decision is made by a vote, the motion must be moved, and seconded and passed by the majority of school council members.

Parent Council members decided to continue to operate using the Town Hall Model with most decisions being made through consensus. Some specific agenda items may require attendees to vote.

10. School Generated Funds Report

The 2024-2025 SGF Plan was presented. It will be posted on the school website.

11. Treasurer's Report - Motion to Accept Last Year's Financial Statement

A summary of accounts was presented: A motion was made by Justin to accept the treasurer's report. Second: Cheryl For: All Members

12. School Update - Principal's Report - *Charlene presented information on the following items*

- Mission, Vision, Motto
- Positive Behavior Supports
- Monthly Assemblies
- Phones/PED Policy - *no changes have been made to our current policy which has been very successful for the past two years*
- Closed Campus
- Changes to the timetable
- Social Media
- School Handbook

September Events:

- Cross Country Running
- Terry Fox Run
- Truth & Reconciliation Week

13. Additions to the Agenda

- *Red Slide - the absence of the red slide was noted. It was removed over the summer as a result of safety inspections. There was discussion about purchasing a new slide for the structure.*

- Swimming Lessons - there is interest in having Norwood students attend swimming lessons through the school. Admin will check into swim programming available to the school.
- Teacher Appreciation - members were interested in continuing with teacher appreciation shown last year. This year they would like to set-up a way to collect stories of appreciation from students for their teachers.
- Picture Day - Picture day will be October 15th. Two parent volunteers were requested.
- Hot Lunch - Next hot lunch will be October 24th provided by the Pit Stop.
- The Book Fair is booked for the week of October 21st - Oct 25.

14. Fundraising Society - *meetings will occur after PC Meetings*

15. Next Meeting: *Tuesday, October 22 @ 6 pm*

16. Adjournment: *7:03 PM*

Norwood Parent Council Attendance

Name	Email (optional)

